Company details

Date

Dear recruiter,

I am writing to express my interest in the Operations Manager position that you have posted. I have enjoyed an extensive career in operations management, spanning over a decade. My past experience has equipped me with the knowledge and expertise to succeed in this position.

Throughout my career, I have had the opportunity to work with and manage many different people. I have found that I have a natural talent for motivating others to work together as a team. I have also found that I have a knack for finding the right balance between structure and flexibility so that my team can operate at peak efficiency. I have found that I excel at managing multiple projects at once, and that I can easily adapt to changing priorities and changing deadlines. I possess operation experience, in front-end loader, all terrain forklift, various type of personal lifting equipment

I believe that my experience and expertise makes me uniquely qualified for this position. I would like the opportunity to further discuss this position and how my skills and experience can be beneficial to your company.

Thank you for your time and consideration. I look forward to hearing from you soon.

Sincerely